

# Westfield Fire and Rescue District

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## Regular Meeting November 4, 2019

Trustee Likley called the meeting to order at 6:30 PM. Roll call: Horner – aye, Schmidt – aye, Likley – aye.

### Comments from the floor

- N/A

### Chief's Report

- Total number of calls was 26; squad included 20, fire 4; motor vehicle accidents were 2. This included 20 in the township and 6 in the Village. 20 residents & 6 non-residents were involved.
- Last weekend we changed clocks back 1 hour to return to local standard time. This has always been a reminder to also change the batteries in your smoke detector: “*Change your clocks, Change your batteries*”. For the past 2 years we have partnered with Lodi Fire Department and provided smoke and carbon monoxide detectors to residents in need. To date over 400 have been installed in WFRD area residents’ homes. Chief Fletcher stated in his 38 years of service he has never had a fatality when there were working smoke detectors.
- Last week the department underwent the Insurance Service Office (ISO) evaluation. This is a rating given to determine most insurance premiums. This rating takes into consideration the Dispatch Center, water availability for fire protection and the Fire Department. We will not receive the formal rating until January, however, the evaluator stated we should improve since staffing was added since the last rating. We are currently are at a Class 05/5X on a 1-10 scale. 1 being the best rating.
- WFRD will be conducting CPR classes at Cloverleaf HS on Wednesday. There will also be tours of the station for the Leroy UMC Pre-school on Thursday and Friday. Saturday there will be an Active Shooter Drill at Westfield Insurance.
- The Association will be hosting Breakfast with Santa on Saturday, December 7<sup>th</sup> at the Township Hall. Breakfast will be served from 9:00 – 11:30 with Santa arriving at 9:30 AM. The cost is \$5.00 for ages 13 and over, \$2.00 for ages 4 – 12 and kids under 3 are free. Pictures with Santa and Mrs. Claus will be available online through WFRD’s website.
- Pumper/Tender 162 out of service for engine repairs until mid-week.
- Auto-mutual status –Presently at 31 call requiring auto mutual aid. 6 members are below the minimum(s) for runs. Will explore campaign ideas to recruit new members. There are several new residents so reaching out to the community may help.
- May need a work session during budget season to address pay and recruiting.

### Minutes to be approved

- *Schmidt makes a motion to accept the October 21, 2019 meeting minutes as submitted; seconded by Horner. Roll call: Schmidt – aye, Likley – aye, Horner - aye.*

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## **Fiscal officer's Report**

*Schmidt makes a motion to authorize the payment of bills totaling \$11,510.76 as submitted; seconded by Horner. Roll call: Horner – aye, Likley – aye, Schmidt – aye. The motion passes.*

- Fluent IMS - \$1,200.00 – Annual phone service
- Allies 100, LLC - \$142.00 – Mannequin face shields
- Fallsway Equipment - \$3,576.30 – Pumper 161 repairs
- Ohio Department of Job & Family Services - \$20.31 – WFRD's portion of unemployment

## **Fund Status**

\$165,914.90 Checking Balance

\$100,580.06 Investment CD

## **Appropriation Reallocations**

- \$500.00 to 1000-220-323-1611 Pumper from 1000-220-323-1623 Light Rescue
- \$76.30 to 1000-220-323-1611 Pumper from 1000-220-323-1642 Gator

The following 2019 reports were given to the Trustees for their review.

- Revenue Status
- Appropriation Report
- Fund Status
- Cash Summary by Fund YTD
- Receipt Detail – October 2019

2020 Temporary Appropriations will be e-mail to the Trustees for their review. They will need to be approved before year end.

## **Correspondence**

- A Record of Proceedings Notice was received from Ohio Industrial Commission regarding workers compensation of a WFRD member.

## **Old Business**

- N/A

## **New Business**

- N/A

## **Announcements**

- November 18, 2019 – WFRD Regular Meeting 6:30 PM

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**Schmidt makes a motion** to go into Executive Session to discuss a personnel issue with Chief Fletcher at 6:57 PM; seconded by Likley. Roll call: Horner -aye, Schmidt -aye, Likley – aye.

**Likley makes a motion** to return from Executive Session at 7:20 PM; seconded by Schmidt. Roll call: Likley -aye, Schmidt -aye, Horner – aye.

**Schmidt makes a motion** to have Chief Fletcher verbal warning discussion with an employee as it relates to Social Media postings; seconded by Horner. Roll call: Likely – aye, Horner -aye, Schmidt -aye.

**Likley asked the Chief and FO** on \$13,500.00 in donated funds that have been made to the new Safety Services Building to date from Fire Assoc., Truck Stops of America, North Coast Soccer, Westfield Hunters Club, and Westfield Insurance paying the entire cost of the Plymovent Exhaust System. The funds are currently held with the Association. A decision on whether they will be transferred to the WFRD account need to be made. If they are transferred a resolution to Amend Appropriations will need to be made or invoice could be paid by association.

*Likley makes a motion to adjourn at 7:20 PM; seconded by Horner. All said aye.*

*Respectfully submitted by:*

*Michelle A. English*

*Date approved:* 11-18-19

  
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*Trustee James Likley, Chair*

  
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*Trustee Craig Horner*

  
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*Trustee Michael Schmidt*